

# District Mission Manager

## Background and General Description:

The Government of India has launched The National Rural Livelihoods Mission (NRLM) under the Ministry of Rural Development (MoRD). The Mission aims at creating efficient and effective institutional platforms of the rural poor enabling them to increase their household income through sustainable livelihoods enhancements and improved access to financial and public services. The agenda is to mobilize the rural poor and vulnerable people into self-managed federated institutions and support them for livelihoods collectives. In addition, the poor would be facilitated to achieve increased access to their rights, entitlements and public services, diversified risk and better social indicators of empowerment.

Further to these objectives, the Government of Maharashtra has constituted the Maharashtra State Rural Livelihoods Mission, registered under the Societies Act 1860. A State Mission Management Unit has been constituted as a dedicated support structure to deliver the mission in the State. The MSRLM aims to build a team of high quality professionals for providing technical assistance to the districts in various thematic areas such as social inclusion, rural livelihoods human resource management, creating human and social capital, Environment Management, financial inclusion, monitoring and evaluation, MIS etc.

The mission will be operational for a period of 5-7 years. Thus, persons recruited and performing successfully could expect to be associated with the mission on a long term basis. For administrative policy reasons, the contract of this position will be for 11 months and renewed further based on performance and requirement.

## Posting:

The posting will be at District Mission Management Unit (DMMU) level in any one of ten districts under Phase I of implementation in Gadchiroli, Wardha, Yeotmal, Osmanabad, Jalna, Ratnagiri, Nandurbar, Solapur, Gondia & Thane.

## Reporting:

The person recruited will be functionally reporting to the CEO-MSRLM and Administrative reporting to CEO- Zilla Parishad or any other delegated authority.

## Duties and Responsibilities

The following are the indicative **Duties and responsibilities of District Mission Manager**

- Provide leadership guidance in development and implementation of perspective annual work plan for the district
- Provide overall Leadership roadmap for executing of all Mission activities in the district with help of all thematic experts at DMMU
- Create an enabling work environment to maximise intra thematic and cross thematic exchange of ideas, plans and strategies for implementation
- Identify opportunities for convergence with various government schemes.
- Undertake necessary liaison and coordinate implementation of the project with all key stakeholders (district administration, line department, NGOs, technical agencies, banks, etc.)

- Provide necessary technical and management support to BMMUs and conduct regular review meetings
- Mentoring BMMUs staff to ensure effective rollout of Mission activities.
- Coordinate with lead bank / banks for bank linkage of SHGs to support the financial inclusion cell at SMMU.
- To ensure timely availability and disbursement of project funds
- Work in close co-ordination with SMMU
- Facilitate the rolling out of organizational system (HR, MIS, Admin, Finance, etc.) of the project.
- Make regular interaction with project stakeholders to check whether mission activities are aligned with the needs of the target community.
- Undertake regular monitoring through field visits
- Be responsible for regular reporting to SMMU in form of generating MPR's, QPR's and other relevant reports.
- Any other task as allocated by competent authority at SMMU

### **Minimum Qualification and Experience**

**For Government Officials-** Candidates from Maharashtra State Services /Government department/ banking institution should be PG degree or diploma in any discipline from a recognised university/Institute with minimum 7 years of experience in Rural Development/Social Mobilisation/Poverty alleviation/Livelihoods promotion programmes.

Relevant experience should be of minimum 3 years. Relevant experience constitutes successful management and leadership of large and multidisciplinary team and strategic planning in Rural Development/Social Mobilisation/Poverty alleviation/Livelihoods promotion programmes.

**For candidates from open market-** PG degree/diploma in Business Administration or Social work or Rural development or Rural Management or Agri-Business Management or Development studies or engineering or agriculture or Fisheries or Forestry or Horticulture or dairy management or Natural Resource Management, Entrepreneurship Development from recognised university/Institute with minimum 7 years of experience in Rural Development/Social Mobilisation/Poverty alleviation/Livelihoods promotion programmes.

Relevant experience should be of minimum 3 years. Relevant experience constitutes successful management and leadership of large and multidisciplinary team and strategic planning in Rural Development/Social Mobilisation/Poverty alleviation/Livelihoods promotion programmes.

- Age Limit for Government Employees would not be more than 50 years as on 1<sup>st</sup> April 2013
- Age Limit for open market candidates would not be more than 40 years as on 1<sup>st</sup> April 2013 and up to 5 years of age relaxation for reservation category and Persons with disabilities (PwD) candidates.
- S/he should be a team player and have faith in consultative and democratic team functioning.
- Knowledge of Marathi and MS Office is essential.

### **Desired Domain Knowledge and Experience**

- Knowledge and experience of work in multi-disciplinary sectors including livelihoods models in rural setting in the state having successfully led teams at block and field levels.

- Knowledge of working with different line departments with verifiable track record of implementing programmes under the convergence model.
- Sound Knowledge of Planning, budgets and fund flow mechanisms of livelihoods promotion and poverty alleviation projects.
- Experience of having worked with vulnerable groups such as Women, Differently-abled, SC/STs and other under privileged sections aligning all their needs for livelihoods
- Experience in identifying and handholding best practices in livelihoods based projects.

#### **Desired Competency and Attributes**

- *Ability to recognise complexity, analyse and act* – Proactive in identifying issues and bottlenecks with ability to think Out of Box for innovative solutions.
- *Intensity, Integrity and Intelligence* – Willingness to travel 'extra mile' in order to work for communities with the ability to translate knowledge into purposeful action
- *Inclusive Approach* – Sensitive to needs to vulnerable and marginalised communities and including them in the development process
- *Team Player*- Thrives working in a large team with the ability to demonstrate leadership skills wherever required.
- *Integrative Skills* - Understands relevant cross-sectorial areas how they are interrelated;
- *Articulate and demonstrate clear results* – Possesses effective communication skills to deal with different stakeholders with ability to achieving objectives in challenging situations

**Salary-** Gross salary would be up to Rs 60,000/- per month for this position.